

Job Title: Skills Development Coordinator Reports to: President, Mission Minor Softball	COMPENSATION Volunteer Position (non-elected)
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ESSENTIAL DUTIES AND RESPONSIBILITIES

This position is responsible for developing the player’s and coaches skills for MMSA.

REPORTING STRUCTURE

This position reports to the President of MMSA and the executive as directed.

EXAMPLES OF WORK

Listed examples are illustrative and representative of the tasks required of this position and are not intended to be complete or exclusive.

- Responsible for organizing and facilitating skills clinics as directed
- Responsible for organizing and facilitating coaching clinics as directed
- Responsible for getting direction from the Treasurer to facilitate the payment and receipt of all monies from the clients and other activities as assigned.

REQUIRED QUALIFICATIONS

- The position qualifications are to be reviewed and approved by the MMSA executive and approved by balloting or vote prior to the assigning of the position to the applicant.

This position outline is a general guideline and does not represent all encompassing details. The position assumes that the incumbent has both the mental and physical requirements to carry out the above defined duties.